

Afterschool Snack Program Review

Complete and retain in district files

School Food Authority: _____ Site: _____

Date completed: _____

Check One: _____First review* _____Second review**

General Program Requirements	Yes	No
1. Does the after school program provide students with regularly scheduled activities in an organized, structured, and supervised environment that includes educational or enrichment activities?		
2. Are snacks served only after the end of the students' regular school day?		
3. Does the district administer or sponsor the after school program?		
4. Is documentation of individual student attendance maintained on a daily basis? <i>(total counts for area eligible sites; counts by type – free, reduced-price, and full price for non-area eligible sites)</i>		
5. Is a maximum of one snack per student per day claimed for reimbursement?		
6. Do the snacks that are served meet the minimum meal pattern requirements?		
7. Are daily production records maintained and show that a reimbursable snack is served each day?		
8. Are snacks served at the correct temperature according to food safety practices?		
Non-Area Eligible Sites Only		
1. Are snacks served free or at a reduced-price for all students who are determined to be eligible for free or reduced-price snacks at a non-area eligible site?		
2. If charging for snacks, the charge for a reduced-price snack does not exceed 15 cents?		
3. Is the snack priced as a unit?		
Area Eligible Sites Only		
1. Are snacks provided free to all students?		
Results of Review		
1. Is a corrective action plan required?		
2. Is a follow-up review required?		
Suggested Corrective Action (follow-up in 45 days)		

Signature: _____ Date: _____

* The first review is due within the first four weeks of program operation.

** The second review is due by February 1 of each school year.